



# Thomas Alleyne School Association [TASA] Meeting

## Tuesday 21st May 2013 from 6.30pm



Attendees	Mark Lewis, Sarah Carter, Michelle Searle, Lisa Kippins, Sam Pike, Angie Gregory, Jackie Orros, Kim Humphreys,
Welcome & Apologies	Apologies were received from Julia Flanagan, Michelle Harris, Lynn Hunt, Joanne Wells, Tamsin McLeish, Eirwen Palmer, Lisa Cheadle, Emma Phillips, Kate Jennings, Suzanne Legg, Kelly Standley, Micki Balharrie,
Review previous minutes & open actions	Our meeting commenced @ 18:35, Sarah went through the minutes and actions of our last meeting and all was agreed to be correct.
Treasurers Report	Michelle has sent her apologies as she was unable to attend today and will give an update at next month's meeting Wednesday 12th of June
Phil the Bag	Sarah reported on our last collection which took place on Friday 10th of May. We saw an increase in the funds raised which totalled for this collection £160.15 which was a £30.00 increase on last time. It was noted that some bags contained old uniforms so it was suggested that the letter which goes out to the school community for the next collection date is updated and a reminder is inserted about the uniform recycling scheme asking for these items to be separate from the textile donations. Angie was nominated to undertake this task.
Sports Day 12th of July	Agreed that the 'Pre-order Lunch' scheme would go ahead for the staff and Jackie agreed to own this task pricing up the food and composing the order form and would have this for the next meeting. Sam & Jackie also offered to be the shoppers for the supplies for the refreshment stall and lunch order scheme.
Summer Extravaganza July 13th	<p>A poster has been created which we just need to get mass produced in the forms of leaflets and large poster sizes. Unfortunately our Morris men have pulled out so we are now on the hunt for replacements. More entertainment for the arena show is also required so if anyone has contacts please reach out and report back at the next meeting. Also look to the music community contacts within the school to see if they can help provide entertainment, music tutors, Mrs Merser and Ms Skarshewski for which Mark said he would make contact. Marquees, gazebos or tents are required for the day so if anyone has any they can loan the school please let us know. Side stalls and inflatables have been offered for loan final details will be confirmed nearer the time again though these will need volunteers to run them.</p> <p>With so many elements still required to secure a successful event a message out to the school community is required which Angie agreed to compose. The college have agreed to offer a car valet service on the day. Sarah is working on her contacts with Jack FM to help promote the event and look to invite them along for the day.</p> <p>A request to Mark to offer a non-school uniform day to students in exchange for tombola donations is being looked into and hopefully have a decisions for the June meeting.</p>
Year 6 Evening 8th July	Open evening for the new intake of students in September 2013 so the TASA and refreshment stands will need to be covered by volunteers. Sarah agreed to go through the TASA welcome pack along with Mark ready for the evening. Ensure we have posters, leaflets for the Summer Extravaganza due the end of that week. Details of 'Phil the Bag' scheme and hopefully a confirmed collection date for September when school re-opens. Sarah collected names of volunteers for the evening but if anyone who was not at this meeting is available please contact Sarah direct.



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AOB

Plaque for the 'D' block furniture donated by TASA, Mark updates us that the 'in school' production version was not viable so Jackie volunteered her husband's services to create a plaque. Jackie will liaise with Mark to finalise the design.

The uniform recycling scheme team has been reinvigorated and the new team comprises of Lisa K, Sam & Suzanne who will actively help promote this scheme. Sarah discussed feedback from the sixth form and will discuss finer details with the student parliament at her meeting on the 24th.

Agreed for next year to alternate between Tuesdays and Wednesdays for meetings to be held.

The meeting closed @ 19:40 and our next meeting will be held on Wednesday 12th of June @ 18:30 directly after the TAS Readers - Book and Film Event