

Our ref: JLS/GNY

18<sup>th</sup> May 2016

Dear Students, Parents and Carers,

**Re: GCSE Results Day: Thursday 25<sup>th</sup> August 2016**

**Results Day**

On results day The Academy will be open from 09.00 am until 11.00 for students to collect their results from the Dining Hall. If students are unable to attend on the above day please give Ms Skotnicka, our Examinations Officer, a stamped addressed envelope before the end of term. Results will be posted to students on the afternoon of Thursday 25<sup>th</sup> August. Certificates will be available to collect from main reception in November 2016.

**Enrolment to Year 12**

Enrolment will take place in the Conference Centre on Thursday 25<sup>th</sup> August from 12.00 noon until 16.00. On Friday 26<sup>th</sup> August enrolment will take place from 9.00 am until 11.00 am. Please ensure you attend on the day and date indicated and bring your GCSE results with you. Admission to our sixth form is subject to you obtaining the required GCSE grades as discussed at your interview and a satisfactory school reference. Please note that timetables will be issued when you confirm your subjects after enrolment in September 2016. If you are away on holiday on either of these days you will need to contact the sixth form office as soon as possible on 01438 344341 to make alternative enrolment arrangements.

A-B 12.00-13.00

**LUNCH 13.00-13.45**

C-D 13.45-14.45

E-H 14.45-15.45

L-R 09.00-10.00

S-Z 10.00-11.00

If you have any questions or concerns, please do not hesitate to contact me, either by telephone on the Sixth Form direct line number: 01438 344341 or via email: [lewisj@tas.herts.sch.uk](mailto:lewisj@tas.herts.sch.uk)

Yours sincerely,



Julie Lewis  
Head of Sixth Form

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