

Our ref: GNY

30th October 2017

Dear Students, Parents and Carers

Re: Sixth Form Enrichment Events: University of Hertfordshire – Undergraduate Shadowing Programme and GSK Work Experience Opportunity (February half term 2018)

As part of the sixth form enrichment and employment programme we are organising opportunities for our students which will enhance their UCAS applications, CVs and personal statements. We commenced preparation for university on 29th September by taking all Year 12 to the Higher Education Conference at St. Christopher School in Letchworth where students spoke to a variety of Russell Group universities Admissions Tutors. We would like to offer students two opportunities; the first is for the Undergraduate Shadowing Programme at the University of Hertfordshire and the second is for STEM students to apply for an opportunity for work experience at GSK in February half term 2018. We have been notified of both events today and invite students to apply. Please see below for full details:

Undergraduate Shadowing – University of Hertfordshire Tuesday 28th and Thursday 30th November 2017.

The main objectives for students are to:

- Experience an academic lecture
- Experience what is expected from independent study at university
- Shadow a student during breaks and lunch
- Explore the university campus
- Get a taste for a course/subject of specific interest

The university wishes students to be aware that more opportunities will be available again in February and March 2018 and that successful students will be attending real lectures, so their punctuality and behaviour will be expected to be of a high standard. Please note, there may be a high demand for certain shadowing opportunities. These will be allocated on a first come, first served basis. The deadline for submitting completed forms is **Friday 10th November 2017**.

Work Experience Opportunity at GSK Stevenage – STEM Students

Applications for work experience opportunities at GSK for February 2018 half term are available online. Applications close on **Friday 3rd November**. Students need to type workexperience.gsk.com into their web browser which will take them directly to the online application form. Within this form, there is a separate link for the teacher’s reference, which students need to send to their teacher. Mrs Lewis is working with interested students today and helping them with their online applications.

If your son/daughter is interested in either of the above opportunities please see Mrs Lewis or I in the sixth form office as soon as possible. Please note we have only been advised of these events today and are immediately forwarding the information to you.

Yours sincerely,

G Newbery

Mrs G Newbery
KS5 Curriculum Manager

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REPLY SLIP – University of Hertfordshire – Undergraduate Shadowing Programme and GSK Work Experience Opportunity (please indicate which opportunity student is interested in). Please complete and return the reply slip below to the sixth form office via email or by hand asap. Thank you.

Name of student (please print)

I am interested in applying for *Undergraduate Shadowing/*GSK Work Experience (delete where applicable)

Any medical conditions of which the Academy should be aware.....

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Name and number of emergency contact:.....