

Our Ref: ASA

3rd June 2017

Dear Students and Parents

Re: GCE Results, Post Result Services /Enquiries about Results

The results day for the Summer 2017 GCE Examinations is **Thursday 17th August 2017**. The school will be open from **9.00 am - 11.00 pm for Year 12 and 13 students** to collect their results from the **Main Hall**. Teachers team will be available from 9.00 am - 12.00 pm to discuss students' results and university placements.

We hope that you will have been successful in your examinations. The following information outlining *Enquiry about Results* services may be useful to you following your examination results. The awarding bodies offer a number of services. These can be expensive and students are advised to seek advice from teachers before applying.

Reviews of marking for GCE and Access to Scripts

Post results forms will be available from the Examinations Officer and must be returned by **Thursday 14th September 2017**. Students who wish to have a script reviewed or returned must pay for it themselves. The exception to this is if a teacher/department requests a re-mark or scripts or Edexcel unmarked scripts which are available for free.

Students should seek advice before applying for a review by discussing it with teachers. If you decide to have your script reviewed, you can ask for a copy of your script for an additional fee.

You should only apply for the original script if you are not considering review of marking.

Prices of the post results services vary across the awarding bodies. Please see attached GCE Post Results form for all the details.

It is essential to note that grades for all qualifications may be lowered, in addition to being confirmed or raised. If a grade is raised then a full refund will be issued.

If you are a Year 13 student, you might also wish to obtain a PRIORITY photocopy of your script prior to committing yourself to a review of marking. See below for details.

- **PRIORITY Review of marking for A level**

Priority reviews of marking are available for A level qualifications only. You can obtain a form on **Thursday 17th August 2017, and it must be returned no later than Thursday 24th August 2017**. The form must be completed and handed to me. **This is only available to you if a place in higher education depends upon the outcome.** The outcome should arrive at school by **11th September 2017**.

- **PRIORITY Access to Scripts - A level-Photocopy**

This is a priority service for A level students who require their photocopied script(s) in order to decide whether to apply for a re-mark. To do this you should collect a GCE Post Results for form on **Thursday 17th August 2017, and you must return it no later than Thursday 24th August 2017**. The form must be completed and handed to me. Photocopied scripts should arrive at school by **11th September 2017**.

Mrs Lewis will be able to provide assistance in interpreting your marks. Please note that students should not contact the awarding bodies directly to ask for assistance.

Certificates

Examinations certificates will be available for collection from the school office from the last week of November 2017. Please ring reception to arrange it prior to the collection.

Yours sincerely

A Skotnicka

Ms A Skotnicka

Examinations Officer