

Our Ref: ASA

3rd July 2017

Dear Students and Parents

Re: GCSE Results, Post Result Services / Enquiries About Results

The results day for GCSE examinations is **Thursday 24th August 2017**. The school will be open from **10:00 am until 12.00 pm** for students to collect their results **in the Main Hall**. If students are unable to come in person, they must leave a stamped and addressed envelope in the Examinations Office.

We hope that you will have been successful in your examinations. The following information outlining *Enquiry about Results* may be useful to you following the examinations results. The awarding bodies offer a number of services, these can be expensive and students are advised to seek advice from teachers before applying.

Review of marking for GCSE and Access to Scripts

Post results forms will be available from the Examinations Officer, students who wish to have a script reviewed or returned must pay for it themselves. The exception to this is if a teacher/department requests a review or a copy of the scripts or Edexcel unmarked scripts which are available for free.

All the post results forms must be returned by **Thursday 14th September 2017**.

If you decide to have your script reviewed, you can ask for a copy of your script for an additional fee.

You should only apply for the original script if you are not considering review of marking.

Prices of the post results services vary across the awarding bodies. Please see overleaf GCSE Post Results form for all the details.

It is essential to note that grades for all qualifications may be lowered, in addition to being confirmed or raised. If a grade is raised then a full refund will be issued.

Your subject teacher may be able to provide assistance in interpreting your marks. Please note that students cannot contact the awarding bodies directly to ask for assistance.

Certificates

Examinations certificates will be available for collection from the school office from the last week of November 2017. Please ring reception to arrange it prior to the collection.

Yours sincerely

A Skotnicka

Ms A Skotnicka

Examinations Officer