

Our Ref: ASA

2nd July 2018

Dear Students and Parents

Re: GCSE Results, Post Result Services, Enrolment

Results Day

The results day for GCSE examinations is **Thursday 23rd August 2018**. Students will be able to collect their results from **9 am until 11 am in the Main Hall**.

Year 11 students, who completed General Studies AS qualification can collect their AS result on Thursday 16th August from 9 am until 11am in the Main Hall or collect all their results on GCSE results day, week later.

If students are unable to come in person, they must leave a stamped and addressed envelope in the Data Office, before the end of the school term. Results will be posted on 23rd August, in the afternoon. A designated person is allowed to collect students' results only with their written authorisation letter.

Year 12 Enrolment

The enrolment day for Year 12 is **Friday 24th August 2018**. Enrolment will take place in the Main Hall from 9 am. Please ensure you attend on the day and time indicated below (by the first initial of your surname) and bring your GCSE results with you. Admission to our Sixth Form is subject to you obtaining the required GCSE grades, as discussed at your interview and a satisfactory school reference.

09.00-10.00	A-C
10.00-11.00	D-G
11.00-11.20	Break
11.20-12.20	H-L
12.20-13.20	M-Q
13.20-14.00	Lunch
14.00-15.00	R-Z

For students who have not met the entry criteria there will be advice and guidance provided by Connexions service and Head of Sixth Form, on Thursday 23rd August between 9 am and 11 am and on Friday 24th August between 10 am and 4 pm. We recommend you bring your parent with you to seek advice and guidance.

Reviews of marking for GCSE and Access to Scripts

The awarding bodies offer a number of services, should you have any results queries. The information below outlines services that may be useful to you following your examination results.

Post results forms will be available from the Examinations Officer and must be returned with the payment by **Friday 14th September 2018**. Students who wish to have a script reviewed or returned must pay for it themselves. The exception to this is if a teacher/department requests a re-mark or scripts or Edexcel unmarked scripts, which are available for free. You can pay with cash/cheque or via wise pay.

Students should seek advice before applying for a review, by discussing it with teachers as the post results services are expensive. If you decide to have your script reviewed, you can ask for a copy of your script for an additional fee.

You should only apply for the original script if you are not considering review of marking.

Prices of the post results services vary across the awarding bodies. Please see the accompanying GCSE Post Results form for all the details.

It is essential to note that grades for all qualifications may be lowered, in addition to being confirmed or raised. If a grade is raised, then a full refund will be issued.

Certificates

Examinations certificates will be available for collection from the school office from the last week of November 2018. Please ring reception to arrange it prior to the collection.

We hope you enjoy your summer break and we are looking forward to seeing you on results day to collect your excellent results.

Yours sincerely
A Skotnicka
Ms A Skotnicka
Examinations Officer