

Our ref: SME/sck

30th January 2018

Dear Parents and Carers,

Re. Tomorrow's Engineers EEP Robotics Challenge - Airbus Foundation, Stevenage - Wednesday 21st February 2018

I am pleased to inform you that your child has been chosen to take part in this year's Tomorrow's Engineers EEP Robotics Challenge, to be held at Airbus Foundation, 10 Argyle Way, Stevenage, SG1 2AD, on Wednesday 21st February 2018.

This event gives our students the opportunity to build their own robots, write the programme for the controls, test and then use this in competing with other schools in a county-wide final event.

Students will need to be taken to the venue by parents, where I will be meeting them, and should arrive by 9.30am. The event is expected to finish at 2.30pm, whereupon students may be collected by parents. Students will be expected to be in their school uniform for this event.

Please return the attached permission slip to Reception by **Friday 2nd February 2018** to confirm that your child will be attending, which includes a note about permission for photographs and videos being taken by the organisers on the day. If you know your son/daughter needs any medication (e.g. inhalers) please ensure they bring this with them – it is imperative to indicate any medical details on the reply slip attached too.

Students will need to bring a packed lunch and snack with them to this event; a packed lunch will be provided for any students in receipt of free school meals.

We are proud of our excellent record of exemplary behaviour on trips and visits. Students will be representing our academy and we expect all to behave and act responsibly. If staff have any concerns about your child's conduct, their place on the visit will be reviewed.

Should you have any further queries please do not hesitate to contact me. We are looking forward to an enjoyable day.

Yours faithfully

Mr S. Makinde

Mr S. Makinde
Design & Technology Teacher



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Permission Slip - Please return to Mrs Clark in Reception by Friday 2nd February 2018

I confirm that my child will be attending the above event, and that they will adhere to The Academy's behaviour expectations for trips and visits.

I also give permission for the event organisers to take photographs and videos of the various activities during this competition.

Student Name (please print) Form

Signed Parent/Carer* Date.....

Emergency Contact Name and Number for Parent/Carer*:

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Any medical/other conditions of which the school should be aware:

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** please delete as applicable*