

Our Ref: MSH/nky

24 April 2018

Dear Parents and Carers,

**Re: Year 10 Geography Field Work visit to Walton-on-the-Naze**

As part of the GCSE Geography course all students are required to complete two compulsory field work studies as part of their exam preparation. As part of their Paper 2 assessment, students are required to investigate coastal change and conflict in the UK.

In order to support this learning and meet the course requirements, we have planned a field work visit to Walton-on-the-Naze. Whilst at the site, students will be taking part in a variety of activities to measure coastal processes and assess the impact of coastal management techniques, led by members of staff from The Naze Education and Visitor Centre. We will also have time in their indoor learning area to begin writing up and evaluating the results of our findings.

**Date:** Thursday 24<sup>th</sup> May 2018

**Cost:** £24 per student

**Time of Departure:** Leaving the Thomas Alleyne Academy at 7.30am

**Time of Return:** Leaving Walton-on-the-Naze 4pm

**Approximate return:** To The Thomas Alleyne Academy at 6.00pm

The cost of the trip covers coach transport to and from Walton-on-the-Naze, hire of equipment, staff leadership and room hire at the education centre. Please make payment either by Wisepay, cash or cheque (made payable to 'The Thomas Alleyne Academy') and return the reply slip by **Monday 14<sup>th</sup> May 2018** to Mrs Kirkby in Reception.

Please be advised that students do not need to wear school uniform but will need to wear suitable clothing and footwear. They will also need to bring a packed lunch, as there is only a small café which sells drinks and light snacks on site.

As we are visiting a high-risk area of the coastline, students will be expected to display exemplary and safe behaviour on the day. Students who do not display this whilst in school prior to this visit risk being withdraw from the trip on health and safety grounds. Any students who are unable to attend are expected to still complete the fieldwork in their own time under parental supervision. The school will not cover the cost of this.

**Second Field Work Unit:**

Please be advised that there will be a second fieldwork day to support the paper 2 exam on Urbanisation. We are planning to complete this in October 2018.

If you know your son/daughter needs any medication (i.e. inhalers) please ensure they bring with them on the day. It is imperative to indicate any medical details on the reply slip attached.

Please note that we are proud to be able to say that the conduct of our students on trips is always of a high standard and we are sure that this will be upheld on this visit too. As representatives of the academy, students are expected to adhere to our code of conduct at all times and if any behaviour is deemed inappropriate during the trip, we will appreciate your support in dealing with the matter as appropriate.

Yours sincerely,

Mr M Smith

Head of Humanities  
The Thomas Alleyne Academy

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**Permission slip:**

**Y10 Geography Field Work visit to Walton-On-The-Naze – Thursday 24<sup>th</sup> May 2018**

***Please return to Mrs Kirkby in Reception by no later than Monday 14<sup>th</sup> May 2018.***

I confirm that my child..... Form.....

will adhere to the academy's behaviour expectations for trips and visits and give permission for him/her\* to attend the above named trip. I understand that we reserve the right that if students demonstrate poor behaviour in school in the weeks leading up to the trip they may not be allowed on the trip and monies paid may not be refunded.

I enclose the sum of £24 by cheque\*/cash/Wisepay (delete where appropriate)

Any medical/other conditions of which the school should be aware:

.....  
.....

Emergency Contact Number:

.....

Date: .....

*\*Cheques payable to: The Thomas Alleyne Academy.  
Name of student and Form to be written on the back please*