

Our Ref: KLS/asa

17<sup>th</sup> October 2017

Dear Parents and Carers,

**RE: Year 11 Mock examinations and exams regulations**

Please find attached your child's Year 11 GCSE mock examinations timetable. The mock exams will take place over nine days, between Monday 20<sup>th</sup> November and Thursday 30<sup>th</sup> November 2017. In order to replicate the demands of the actual exams in the summer, the mock exams in the second week will run over school finishing time. Please check the details on the timetable.

When students are not sitting the examinations, they are expected to attend all their timetabled lessons as normal. Please note that exams take priority over any other arrangements.

Please support and encourage your child with preparation and revision for the mock exams. Subject teachers will explain which units and topics will be covered in the mock examinations.

Please make sure you discuss the importance of the mock examinations with your child, explaining that their results will play an important part in identifying areas for support and revision. They also might be used by the exam boards in the event of exceptional circumstances in the summer GCSE examinations.

To help you and your child in familiarising yourselves with exams rules and regulations please find attached a number of examination regulations and warning notices from the Joint Council for Qualifications (JCQ). All candidates must read these before they sit any examinations during the academic year 2017-2018.

Included, please find an examination check list providing additional guidance to candidates sitting examinations at The Thomas Alleyne Academy.

Individual student details for summer GCSE examinations will be sent out to parents/students in January 2018.

May I take this opportunity to wish your child the best of luck in all forthcoming examinations this academic year.

Please do not hesitate to contact me if you have any queries.

Yours sincerely

*Mr K Luchies*

Assistant Headteacher