

Our Ref: KLS/nky

05 February 2018

Dear Parents/Carers,

**RE: Year 11 Final Term**

At The Thomas Alleyne Academy we are fully committed to ensuring your child is fully prepared for their GCSE exams which are now only a few weeks away. During assembly recently we have again emphasised the importance of students fully engaging with the 25 hours of lesson time per week on their usual timetable. In lesson time, teaching staff will deliver a comprehensive program of revision and study methods which will support your child's preparation for their GCSE exams.

In order to provide further support for your child we have also organised additional support sessions for a range of subjects; these sessions will be targeted at specific students and will be organised to take place before, during and after school, with after-school sessions continuing until 16:30. Students will receive individual timetables directing them to the appropriate sessions and we ask for your support in encouraging and facilitating your child to attend.

In recognition of the students' effort and commitment over the coming weeks, we will be introducing the incentive of allowing our year 11 students off site during lunch times. This will be subject to parental agreement, attendance at identified after-school support sessions, and students demonstrating high standards of attendance, punctuality and behaviour. If you give permission for your child to go off site during lunch time please complete the reply slip below and return to school by **Friday 9<sup>th</sup> February**.

We look forward to working closely with you over the coming weeks, in order to ensure that your child achieves their full potential in their GCSE exams.

Please do not hesitate to contact the school if you require any further information or guidance

Yours faithfully,

Mr K Luchies

Assistant Headteacher

**Permission slip: Leaving School site at lunchtimes**

I give permission for my child to leave the school site during lunchtimes.

I understand that a good standard of attendance, punctuality and behaviour, and attendance at extra support sessions will be conditions of this privilege and that it may be withdrawn by the academy at any time.

Child's name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_