

Our ref: KBT

18<sup>th</sup> January 2024

Dear Parents and Carers,

**Re: New York Trip – Wednesday 2<sup>nd</sup> April to Tuesday 8<sup>th</sup> April 2025 (dates are subject to flight availability)**

Thank you for submitting payments of **£150.00** for the initial deposit for your son/daughter's trip to New York. We write to remind parents and carers of payments required so far and the next payment in the sum of **£150.00** is due by **Wednesday 31<sup>st</sup> January 2024**. Please ensure the above payments are made in the usual way via Abor pay and arrive on time. Please would you also check the amounts payable as they differ slightly in certain months. A payment schedule is attached for ease of reference.

#### **Finance and ESTA VISA for entry to the USA**

The total cost of the trip per student is **£1,850**. All students will require a mandatory visa to enter the USA, an ESTA (Electronic Travel Authority which costs **£17.00**, at the time of writing).

#### **Passports**

We now need to check passports and would be grateful if your son/daughter would bring their passport to the sixth form office in **C20 during form time**. We will retain a copy on file and be able to check that all passports are in date and have more than **6 months validity** before the expiration date. Students with non-UK passports will be required to obtain a visa for entry to the US and we will be happy to help with any application processes.

We are proud of our excellent record of exemplary behaviour on trips and visits. Students will be representing our Academy and we expect all to behave and act responsibly. If staff have any concerns about your child's conduct, their place on the visit will be reviewed.

Yours sincerely,

*K Barfoot*

Mrs K Barfoot  
Head of Sixth Form