

MLS/KPE

15th January 2019

Dear Parents and Carers,

Re: Parent Governor Vacancy

We are looking for two new Parent Governors to be appointed to the Local Governing Body for The Thomas Alleyne Academy. If you are a parent, grandparent or carer of a current Thomas Alleyne student you are eligible to apply to stand as a governor. Governors influence the direction and success of the Academy and parents who have been involved in the past have enjoyed helping to develop our school.

What do I have to do as a governor?

The governing body's main tasks are to support and challenge the Academy, ensure that pupils receive high quality education and plan for future development and improvement. There is a time commitment which is outlined below:-

- Attend Governors Meetings six times per year (one per half-term). Meetings are in the evening from 6.00pm and last until about 8.00pm.
- Attend 'Governors in School Days' which take place one morning per half term – these include learning walks and meetings with a range of staff to see the school 'live' and review items discussed at governing body meetings.
- Meet with a nominated Senior Leader from the academy to discuss a particular aspect of school life based on one of our Aim High themes.
- Represent the Governing body at school events where possible
- Occasionally sit on Exclusion panels or Disciplinary panels (evenings).

Appointments are made for a four-year term of office. You don't need any specific experience. The Hart Schools Trust will provide an induction and the opportunity for training. You should be willing to dedicate reasonable time to your responsibilities.

Can anyone apply?

There are some circumstances in which you are not able to be appointed as a governor and I enclose a note of these. Governors will also be subject to a Disclosure Barring Service (DBS Enhanced) check under the Police Act 1997 and candidates must provide the names and contact details of two people who are willing to act as their referees.

Assuming your circumstances are not featured on the list enclosed, then please feel free to apply.

We are keen to reflect the local community that the Academy serves and members of under-represented groups are therefore particularly welcomed on the governing body and are encouraged to stand for election as parent governors along with all other groups in our community.

I'm interested in applying. What now?

If you would like to stand as a candidate please complete the reply slip attached and return it to Kate Prince via Main reception or via email princek@tas.herts.sch.uk as soon as possible and not later than Wednesday 23rd January.

Yours sincerely,



Jonathan Ellam
Chair of Governors
The Thomas Alleyne Academy

Summary of disqualifications from governorship

A person may not be a school governor if any of the following apply:

- she/he is under 18 years of age
- she/he is liable to be detained under the Mental Health Act 1983
- she/he has been made bankrupt or sequestration of his/her estate has taken place. S/he has made a composition or arrangement with his/her creditors
- she/he is subject to a disqualification order under the Company Director Disqualification Act 1986 or a failure to pay under county court administration order has been made
- she/he has been removed from office of charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court
- she/he has been included on the list of teachers and workers with children or young persons whose employment is prohibited or restricted
- she/he is disqualified from being the proprietor, teacher or other employee of any independent school
- she/he has served three months or more in prison (or received a suspended sentence) within the last five years whether in the UK or elsewhere
- she/he has served two and a half years or more in prison within the last 20 years
- she/he has served five years or more in prison at any time
- she/he has been convicted of causing a nuisance and disturbance on education premises and sentenced to a fine
- she/he has been subject to a disqualification order under the Criminal Justice and Court Services Act 2000

A conviction given by a Court outside the U.K. for conduct which would not have constituted an offence had it occurred in any part of the U.K. is disregarded.